

**PARENT/GUARDIAN ACKNOWLEDGEMENT  
FOR THE SSAH PROGRAM**

**TO:** ErinoakKids, Centre for Treatment and Development

**RE:** SPECIAL NEEDS WORKER (SNW) FUNDING FOR: \_\_\_\_\_  
Full Name of Child

**THE UNDERSIGNED HEREBY ACKNOWLEDGES THAT:**

1. I am responsible for the selection of the Special Needs Worker (SNW) and for the scheduling and all other arrangements for the provision of the services to my child. ErinoakKids has no responsibility or obligation in this regard.
2. I am responsible for:
  - Interviewing, hiring, checking references, and setting the rate of pay for the SNW;
  - Educating the SNW regarding the needs of my child;
  - Monitoring the SNW's activities with my child;
  - Keeping an accurate record of the hours worked and services performed and signing invoices detailing the hours/services; and,
  - Terminating the services of the SNW, if I am unsatisfied.
3. The sole involvement of ErinoakKids with respect to the program funding for the clients is to assist by making available certain subsidies to offset the cost of engaging a Special Needs Worker. For greater clarity, ErinoakKids has no employment relationship with the Special Needs Worker and only acts as a transfer agency.
4. It is important to define carefully the nature of the contractual relationship with the Special Needs Worker. The determination as to whether the relationship is one of employment or the engaging of an independent contractor (i.e. a self-employed worker) is determined by the facts of each individual case. I am responsible for ensuring that I comply with all applicable legal obligations and statutory requirements.
5. Generally speaking, a parent/guardian will have fewer legal obligations in engaging an independent contractor, rather than hiring an employee. A parent/guardian may wish to enter into a written agreement setting out specific terms in this regard.

**DATED ON THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_, 20\_\_\_\_\_

**PARENT/GUARDIAN NAME (Please Print)** \_\_\_\_\_

**SIGNATURE OF PARENT/GUARDIAN** \_\_\_\_\_